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CWU Faculty Senate Minutes - 04/21/1982

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MINUTES: Regular Faculty Senate Meeting, 21 April 1982

Presiding Officer: Rosco Tolman, Chairman

Recording Secretary: Esther Peterson

The meeting was called to order at 3:10 p.m.

ROLL CALL

Senators Present: All Senators or their Alternates were present except Fran Bovos, Kenneth Briggs, Chris Day, Henry Eickhoff, Betty Evans, Tom Kerr, Clair Lillard, Eric Thurston and Charles Vlcek.

Visitors Present: Phil Backlund, Don Guy, Don Schliesman, Greg Trujillo, Ken Harsha and Phyllis Lellman.

CHANGES TO AGENDA

There were no changes to the Agenda.

APPROVAL OF MINUTES

Without objection, the minutes of the meetings of April 7 and April 14, 1982 were approved as distributed.

COMMUNICATIONS

- A. Letter from Ed Harrington, dated April 6, 1982. To be reported on under Chairman's Report.
- B. Letter from Gerald Brunner, dated April 7, 1982, will be reported on under New Business (Curriculum Guide).

CURRICULUM PROPOSALS

- A. University Curriculum Committee Proposals, pages 616, 617, 618--

Mr. Brunner noted that pages 617 and 618 have not yet been reviewed by the Senate Curriculum Committee and therefore action will be deferred on them until the next regular Senate meeting.

- 1) Page 616

ENGLISH -- COURSE ADDITION

ENG 100E. English as a Second Language. (2).

TECHNOLOGY AND INDUSTRIAL EDUCATION - FLIGHT TECHNOLOGY COURSE CHANGE - CREDIT CHANGES AS IT APPEARS

FL T 253. Meteorology. (2)

PROPOSED

FL T 253. Meteorology. (3)

AS IT APPEARS

FL T 254. Theory of Flight (3)

PROPOSED

FL T 254. Theory of Flight (2)

COURSE ADDITION

T-IE 495 A, B, C. Senior Project I, II, III. (2,2,2)

MOTION NO. 2121: Mr. Brunner moved, seconded by Mr. Dugan, to approve the above course proposals. Passed by a unanimous voice vote.

REPORTS

A. Mr. Tolman reported briefly on the following matters:

- 1) Election of Senate Officers--Senators were urged to submit names of Senators who might be willing to serve on the 1982-83 Executive Committee. Nominations should be sent to Esther at the Senate Office and a list of nominees will be distributed at the next Senate meeting. Election of officers will be held on May 19.
- 2) Budget Highlights--Mr. Tolman reviewed some of the bills signed by the Governor this week. The budget cut for CWU will amount to around \$850,000.
- 3) Board of Trustees--Some things of particular interest at the Board of Trustees meeting on April 16 are:
 - a) Layoff Policy--The chairman of the Board of Trustees indicated that the Board would like to have the Layoff Policy amended, to allow for programmatic consideration, but was willing to give the Senate time to consider such change so that it could possibly be made through normal amendment procedures, as outlined in the Code.
 - b) Academic Plan--Mr. Tolman reviewed the letter from Ed Harrington regarding the recommendations passed by the Senate on the Academic Plan and which were presented to the Board of Trustees on April 16th. The Senate's recommendations (see minutes of April 7 and April 14) were incorporated into the plan with the following exceptions:

--Page 15, the term "computer literacy" will remain.

--Page 30, the last two paragraphs will not be deleted, but will be rewritten.

The recommended changes on pages 52 and 53 are part of "Unit Plans" and are outside the scope of the University Plan per se.

The suggestions will be referred to Deans Danton and Williams for their consideration.

--Page 37, the statements regarding the importance of "Productive Scholarship" will remain.

The Board of Trustees voted on and accepted the Academic Plan with those changes mentioned above. It will form the basis of the plan to be sent to the Council for Postsecondary Education.

B. Executive Committee--No report.

C. Standing Committees

1. Academic Affairs--No report.
2. Budget Committee--The Committee have met and have been deliberating on the use of the merit pool money. A recommendation will be presented at the next Senate meeting.
3. Code Committee--The Committee met and drafted a proposed amendment to the layoff plan. A Code Hearing will be held on it at 3 p.m., Monday, May 3, 1982 in SUB 204-205. The Committee will present the amendment to the Senate for consideration at the May 5 Senate meeting.
4. Curriculum Committee--No report.
5. Personnel Committee--Mr. Jones, Chairman, presented a brief report on the memorandum received from Jerry O'Gorman in February with an attached "Statement of Principles on Retirement and Insurance Plans of CWU." After reviewing the document, the Personnel Committee determined that the document should properly be considered by the campus Insurance and Retirement Committee before action is appropriate by any of the representative bodies concerned with the welfare of faculty, exempt staff and classified staff.

Mr. Jones also reported that the final draft of the revised "Rules Governing the Board of Academic Appeals for Central Washington University" has been completed and will be presented to the Senate for consideration at the next Senate meeting.

6. CFR--Mr. Harsha reported on legislative bills pertaining to higher education which have been acted on by the governor and provided background information on the bills.

The CFR will be meeting jointly with the Council of Presidents next Monday, April 26, and they would welcome any agenda items to be discussed. They will be discussing distribution of budget cuts, having a CFR representative from one of the campuses at each legislative session, merit distribution, and other items.

OLD BUSINESS

There was no old business.

NEW BUSINESS

- A. Curriculum Guide--The final draft of the Curriculum Guide of Policies and Procedures, which had been distributed previously, was presented for the Senate's consideration.

Mr. Tolman noted a correction to be made on page 10 of the final draft, which is to strike the line saying, "Ending in 94 (294 and 494 only) Minicourses, 1 cr. May be repeated."

A letter from Gerald Brunner, chairman of the Curriculum Committee, dated April 7, 1982, was read, as follows:

1. The so called "open ended" courses (Curriculum Guide "Special Courses") shall be:
 ___ 91 Workshop
 ___ 96 Individual Study
 ___ 98 Special Topics
 ___ 99 Seminar
2. Those courses presently numbered or to be numbered ___ 41 and ___ 94 will be numbered ___ 98.
3. Under usual and normal conditions these courses would not be listed in the biennial University Catalog.

MOTION NO. 2122: Mr. Brunner moved, seconded by Mr. Kaatz, to accept the final draft of the Guide to Curriculum Change, Policies and Procedures.

Discussion began and minor editorial corrections were made to the draft.

MOTION NO. 2123: Mr. Pratz moved, seconded by Mr. Kaatz, to amend the wording in the second paragraph on Page 2 under University Curriculum Committee, to say in effect that six faculty members will remain on the committee each year. Passed by a unanimous voice vote.

MOTION NO. 2124: Mr. Vifian moved, seconded by Mr. Gries, to amend page 14, under Workshops, paragraph 2, to say "... Complete outlines of the proposed workshop should be prepared by the intended instructor and approved in the same manner as outlined above for Special Topics." Passed by a majority voice vote.

MOTION NO. 2125: Mr. Lawrence moved, seconded by Mr. Kaatz, that the three items under h., on page 4, be inserted under item a. of number 7; that h. be deleted and Item i. become Item h. instead. Passed by a unanimous voice vote.

MOTION NO. 2122, as amended, voted on and passed with a unanimous voice vote.

ADJOURNMENT

The meeting adjourned at 4:40 p.m.

The next Faculty Senate meeting will be May 5, at 3:10 p.m., in SUB 204-205.

A G E N D A

REGULAR FACULTY SENATE MEETING
3:10 p.m., Wednesday, April 21, 1982
Psychology Building, Room 471

- I. ROLL CALL
- II. CHANGES TO AGENDA
- III. APPROVAL OF MINUTES of April 7 and April 14, 1982
- IV. COMMUNICATIONS
 - A. Letter from Ed Harrington, dated April 6, 1982
 - B. Letter from Gerald Brunner, dated April 7, 1982
- V. CURRICULUM PROPOSALS
 - A. University Curriculum Committee Proposals, pages 616, 617, 618
- VI. REPORTS
 - A. Chairman
 - B. Executive Committee
 - C. Standing Committees
 - 1. Academic Affairs
 - 2. Budget Committee
 - 3. Code Committee
 - 4. Curriculum Committee
 - 5. Personnel Committee
 - D. CFR
 - E. President's Report
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
 - A. Curriculum Guide
- IX. ADJOURNMENT

FACULTY SENATE MEETING OF

April 21, 1982

ROLL CALL

SENATORALTERNATE

☐ Bovos, Fran
☐ Briggs, Kenneth
☒ Brunner, Gerald
☒ Black, Don
☒ Canzler, Lillian

☐ Day, Chris
☐ Dean, Robert
☒ Dugan, John
☒ Duncan, Clint

☐ Eickhoff, Henry
☐ Evans, Betty

☒ Fouts, Roger

☒ Gries, Peter
☒ Grossman, George

☒ Hinthorne, James

☒ Jones, Robert
☒ Kaatz, Martin
☐ Kerr, Tom
☒ King, Corwin
☒ Klemin, V. Wayne

☒ Lapen, Robert
☒ Lawrence, Larry
☐ Lillard, Clair

☒ Morris, Kathleen
☒ Nylander, Jim

☒ Pratz, Owen

☒ Ramsdell, Daniel

☒ Sands, Catherine
☒ Schactler, Carolyn
☒ Stillman, George

☐ Thurston, Eric
☒ Tolman, Rosco

☐ Utzinger, John
☒ Vifian, John
☐ Vlcek, Charles

☐ Worsley, Stephen

☐ Trudy Rodine Pederson
☐ Karen Jenison
☐ Galer Beed
☐ Calvin Greatsinger
☐ Larry Wald

☒ Barney Erickson
☐ David Kaufman
☐ Don Dietrich

☐ Ray Wheeler
☐ Jim Hawkins

☐ Larry Sparks

☐ Sidney Nesselroad
☐ Jan Reinhartsen

☐ Don Ringe

☐ Makiko Doi
☐ Ken Hammond
☐ Robert Jacobs
☐ Roger Garrett
☐ Charles Guatney

☐ John Carr
☐ Keith Rinehart
☐ Richard Mack

☐ Wells McInelly
☒ Stan Sorenson

☐ Max Zwanziger

☐ Larry Lowther

☐ Marco Bicchieri
☒ David Gee
☐ Kenneth Cory

☐ Patrick O'Shaughnessy
☐ Nancy Lester

☒ Peter Burkholder
☐ Thomas Blanton
☐ William Craig

☒ Ed Golden

Central
Washington
University



TECHNOLOGY AND DESIGN CENTER
ELLensburg, Washington 99004
509/903-1750

April 7, 1982

Roscoe Tolman, Chairman
Faculty Senate
Campus

Dear Roscoe:

Enclosed is a motion which the Senate Curriculum Committee feels will satisfy the majority of the needs in regard to the "open ended" courses.

1. The so called "open ended" courses (Curriculum Guide "Special Courses") shall be:
 - 91 Workshop
 - 94 Minicourse (U.S. - 92)
 - 96 Individual Study
 - 98 Special Topics
 - 99 Seminar
2. Those courses presently numbered or to be numbered 41 will be numbered 98. 4-94
3. Under usual and normal conditions these courses would not be listed in the biennial University Catalog.

Sincerely,

Gerald F. Brunner, Chairman
Senate Curriculum Committee

dp

ENGLISH
COURSE ADDITION

ENG 100E. English as a Second Language. (2). May be repeated for a maximum of 6 credits. Intensive, small group instruction for students for whom English is a second language. Preparation for the TOEFL examination and other aspects of English for university study are included. Credits will not be allowed toward meeting bachelor's degree requirements at Central. Grades will be either S or U.

TECHNOLOGY AND INDUSTRIAL EDUCATION - FLIGHT TECHNOLOGY
COURSE CHANGE - CREDIT CHANGES
AS IT APPEARS

FL T 253. Meteorology. (2)
PROPOSED

FL T 253. Meteorology. (3)

AS IT APPEARS

FL T 254. Theory of Flight. (3)

PROPOSED

FL T 254. Theory of Flight. (2)

COURSE ADDITION

T-IE 495 A,B,C. Senior Project I, II, III. (2,2,2) FWSp. Prerequisite, senior standing and permission of department chairman. Must be taken in sequence. Application and integration of previous course material in the solution of industrial problems. Results of the project to be presented to the department in writing and orally before the technology faculty, students and selected industrial representatives. Part I of the project includes methods design, materials selection, engineering and preliminary costs. Part II includes manufacturing concepts, physical facilities, production equipment, personnel requirements, and PERT or CPM. Part III includes finance, quality control and distribution.

April 5, 1982

Council of Faculty Representatives State of Washington

Dear Senator,

The Council of Faculty Representatives met in Olympia, Friday April 2nd, and unanimously agreed to urge passage of E2SHB 784. This bill, which covers residency requirements, fee waivers, and tuition levels is a reasonable compromise between a number of proposals discussed in the 1981 special session. Moreover, if the conference committee report on the budget is adopted, passage of 784 will increase the general fund appropriation to higher-education by nearly \$10 million.

We urge your support for 784, a bill which will:

- Lessen the need for cuts in student programs;
- Improve the present low take-home pay of teaching and research assistants;
- Provide \$500 thousand of badly needed student aid, largely through work-study programs;
- Establish graduate resident and non-resident fee levels which are competitive with those in comparable institutions and are linked to graduate costs;
- Include a financial independence test with the criteria used to establish residency.

Considered as a whole, the bill will increase user fees in order to maintain services, a pattern which is being forced across the full range of services by the current economic downturn. It is a moderate, thoughtfully prepared step, which deserves your support.

Sincerely,



Mark N. McDermott, Chairman
Council of Faculty Representatives



The CFR is composed of three faculty representatives from each of the six state-supported four-year colleges and universities of the state of Washington. It was created to permit the faculties of the four-year institutions to speak with one voice on issues affecting higher education in the state of Washington.

Council of Faculty Representatives State of Washington

April 13, 1982

Governor John Spellman
Legislative Building
Olympia, WA 98504

Dear Governor Spellman:

The Council of Faculty Representatives supported the passage of E2SHB 784 and now recommends that you approve the bill as passed. On balance, it is fair and equitable legislation which establishes reasonable policies with regard to fees, residency, and fee waivers for higher education in Washington. It is certainly preferable to further cuts in institutional budgets.

Graduate Fees

We regret that the current economic situation has forced the State to charge students a higher proportion of costs and we look forward to the time when the State can assume a larger share of these costs. Despite the higher tuition levels established by 784 it has the positive feature that it links graduate fees to graduate costs in parallel with the situation for undergraduates. In the future, therefore, one can expect graduate fees to reflect the services students receive. A precautionary note in this regard - the CPE graduate cost calculation depends on being able to separate undergraduate and graduate instruction activities as well as instructional and research activities. This is difficult if not impossible. With this in mind, it is fitting that the final fee level properly reflects market as well as cost considerations. A strong graduate program is a valuable state asset and can be an important element in a program of economic recovery. To maintain a strong graduate program of regional and national significance it is essential for us to recruit country-wide and, therefore, to keep non-resident fees in line with national levels. 784 accomplishes this and also maintains fees for TA's and RA's at the resident level, a crucial feature which must not be compromised.

Charge for Credits over 18

The most questionable aspect of 784, in our view, is the per credit charge established for credits over 18. As correctly pointed out in debate this provision will have a chilling effect on the willingness of students to carry a heavier course load and thus finish degree requirements in less time. As a counter argument, the desire to finish quickly is not the principal motivation of those generating credit hours above 18 (18 credits/quarter would permit graduating in 10 quarters). More commonly, they are students who wish to sample a wider range of course materials or who need to finish specific requirements which have been put off until near desired graduation time. It is at least arguable that the load of 5 to 6 courses implied by 18+ credit hour loads dilutes the value of the courses.

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Governor John Spellman
April 13, 1982
Page 2

Certainly many prestigious schools limit class loads to 4 per quarter. Ultimately, the justification for the charge must rest on the fact that costs are related to credit hours and student fees which reflect this are not unreasonable.

Two Credit Minimum

The four-year institutions have very few students taking fewer than 2 credits. In fact, the UW and WSU have 3 credit minimums at present. We are, therefore, little impacted by this requirement. Some minimum above one credit seems reasonable since per credit fees are not large and there is a substantial threshold cost regardless of credit load. Also, a policy which favors students whose programs contain at least one substantial course establishes a defensible priority for permitting access to limited resources.

Residency

The new criteria for residency, which add a financial independence test, are consistent with practice in other states and with financial aid requirements. The one year domicile requirement does make it possible for those students, particularly graduate students, to establish their homes in Washington permanently after one year and enjoy resident rates. It is very much in our interest to encourage in-migration for this talented group.

Fee Waivers

The bill largely accomplishes a goal which has been worked toward through several sessions, that of simplifying a system of waivers which had grown by accretion over many years. As it now reads, most waivers are need-based with some institutional discretion to award waivers to deserving students on other grounds.

TA/RA Stipends and Student Financial Aid

Two other features of 784 would have very positive effects. One involves a discretionary transfer of funds within the UW and WSU budgets to allow an increase in TA/RA stipends. It is critical that the increased graduate fees be offset, at least, by increased stipends. TA's and RA's are an indispensable part of the instruction and research programs. A further drop in their already low take-home pay would have a devastating effect on the number and quality of this group of our best graduate students.

The other benefit is the \$550,000 appropriation to CPE for financial aid. At a time when other sources of student aid are being cut back these monies will provide badly needed support, primarily to students in the work-study program. We hope you will agree that E2SHB 784 deserves your support.

Sincerely,



Mark N. McDermott, Chairman
Council of Faculty Representatives

Council of Faculty Representatives State of Washington

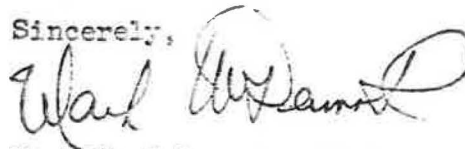
April 7, 1982

Governor John Spellman
Office of the Governor
Legislative Building
Olympia, WA

Dear Governor Spellman:

We urge your veto of sections 14 and 15 of Second Substitute House Bill 124. The main thrust of the bill, that of permitting early retirements for public employees as a cost saving measure, is appropriate and timely. The two objectionable sections impose an intolerable burden on faculty in their attempt to provide quality education. It would be impossible to maintain adequate staffing for instructional programs under a fifty percent replacement restriction. Faculty are not interchangeable among themselves or with classified staff and the inevitable uneven pattern of retirements would soon cripple some programs in a random and capricious fashion. If expenditure reductions are required they can be better handled as straight budget reductions. This familiar mechanism allows maximum flexibility in making those changes which will do the least damage.

Sincerely,



Mark N. McDermott, Chairman
Council of Faculty Representatives

Robert Thorndike, President
Washington State Conference
American Association of University Professors

MNM/RT/jm



The CFR is composed of three faculty representatives from each of the six state-supported four-year colleges and universities of the state of Washington. It was created to permit the faculties of the four-year institutions to speak with one voice on issues affecting higher education in the state of Washington.

April 15, 1982

Governor John Spellman
Legislative Building
Olympia, WA 98504

Dear Governor Spellman:

The Council had written earlier urging veto of sections 14 and 15 of 2SHB 124. We are now asking that you veto the corresponding section of the budget bill, section 103 of ESSB 4369. The general approach to budget cutting implied by section 103 and 2SHB 124 is one which handicaps agencies in their attempts to minimize the unfavorable effects of budget reductions. This is especially clear in the academic area where instructors are not interchangeable and instructional programs can be crippled if adequate staffing is not maintained. Critical support areas could also be decimated with repercussions not only in our ability to provide instruction but also in key research areas. This backdoor swipe at faculty and state employees generally should be stopped.


We are acutely aware that a veto of section 103 carries the threat of a possible \$30 million additional budget shortfall and, therefore, may expose you to criticism on the grounds you are contributing to the problem. It is our view, however, that the effects of section 103 are so undesirable that it should not be retained for a very questionable gain of \$30 million.

A lesser matter, but one which makes even less sense as a matter of educational policy, is the provision in section 91.(3) that "To the maximum extent feasible, new instructional staffing will be in nontenure-track appointments." The bulk of nontenure-track appointments made are part-time faculty hired to meet special, limited requirements such as native language speakers, practicing attorneys, business specialists, etc. In good programs nontenure-track faculty are carefully chosen to provide balance and special skills. The core faculty, however, are in regular, tenure-track positions. Tenure is a long-established, routinely accepted feature of the academic marketplace. In many disciplines it is impossible to hire the best faculty in nontenure-track positions. Therefore, a provision which presses the universities to hire outside the traditional tenure pattern presses for a distortion of academic programs and for lowered quality.

We do not see problems with the tenure system which need fixing by the oblique mechanism suggested in 91.(3). The system has much more flexibility than its critics would admit and does allow a careful and protracted screening of those who eventually form the backbone of our instructional programs.

We respectfully request that you veto sections 103 and subsection 91.(3) of ESSB 4369.

Sincerely,


Mark N. McDermott, Chairman
Council of Faculty Representatives

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Council of Faculty Representatives
State of Washington

CFR